

Child: _____

FEBRUARY 2020 (2/03-28/2020)

Monthly Hours, Reservation, & Payment

DUE BEFORE: JANUARY 24th, 2020

Return to Nica,

E-Mail: Nica@creeksidekids.org,

Fax: 719-633-8413

At Creekside Kids, Inc. we allow parents/guardians to contract their requested number of projected hours needed on a monthly basis. Below you will find a chart to use as a budget guide.

Instructions and Policies for Schedules:

1. Fill in the schedule for each week.
2. 20 hours or less per week, calculate the weekly rate based on **\$9.50** per hour. 21 hours or more use the Flat Rate Care chart to calculate the weekly rate.
3. ANY hours used in ANY week beyond your pre-paid hours will result in a supplemental billing at a rate of \$9.50 per hour.
4. **ANY time paid for and scheduled that is not used will be forfeit. No refunds will be given for time reserved but not used, unless the time is not available to clients due to just cause.**

Policies for Breakfast, Lunch, and Snack:

Meals will be served at the following times:

Breakfast-AM Canon 7:30 AM/ Creekside 8:30

Lunch-PM Canon 12:00/ PM Creekside 12:30

Snack 3:30-4:00

***Outside food or drink is not permitted with the exception of special occasions like birthdays or other celebrations. **We are an allergy aware center and every effort will be made to accommodate special dietary needs. **However, as in any public setting, there is the chance a child may be exposed to and/or ingest a known or unknown allergen.*

Fill in Schedule for Each Week (Example: 8:30-3:30)..... Then Total the Hours

Week	Mon.	Tue.	Wed.	Thurs.	*NO CANON* Fri.	Total Hrs.	Tuition Cost Per Week
Week 1 (2/3-7)			It's Fundamental		Music & Movement *NO CANON*		
Week 2 (2/10-14)			It's Fundamental		Music & Movement *NO CANON* VALENTINES DAY		
Week 3 (2/17-21)	*NO CANON NO D12* President's Day		It's Fundamental		Music & Movement *NO CANON NO K-6 D12*		
Week 4 (2/24-28)			It's Fundamental		Music & Movement *NO CANON*		

*Denotes D12 preschool or district functions or holidays.

* Creekside Kids does not participate in these functions and/or holidays and only provides this information as a courtesy to D12 parents.

Flat Rate Care

Hours Per Week	Weekly Rate
21 – 25	\$210
26 – 30	\$220
31 – 35	\$230
36 – 40	\$240
41 – 45	\$250
46 – 50	\$260
\$9.50 per hour for each additional hour above 50 hours or under 20 hours	

Please write the date in the box next to the one you choose.
In full due no later than 5 days from the first day of the period**
2/7
Bi-weekly due the first day of the two (or three) week school period**
2/____
2/____
Weekly due the first day of each school week**
2/____
2/____
2/____
2/____

It's Fundamental: Ages 3 and Up, \$8 per session Wednesdays from 9:30-10:15	# _____ days x\$8 = \$_____
Music and Movement: All Ages, \$10 per session Fridays from 9:15-9:45	# _____ days x\$10 = \$_____
Total Tuition Billed:	\$ _____
Total Due:	\$ _____

Parent

Signature: _____

Date: _____

***Payments that are not made on the due date will incur a late fee of \$20 per period or \$5 per week, whichever is greater.*