



Child: \_\_\_\_\_ Canon Teacher \_\_\_\_\_ AM/PM \_\_\_\_\_

# NOVEMBER SCHEDULE (11/1-12/3/2021)

**DUE BEFORE: Monday October 25th, 2021**

## Monthly Hours, Reservation, & Payment

E-Mail: [Nica@creeksidekids.org](mailto:Nica@creeksidekids.org)

At Creekside Kids, Inc. we allow parents/guardians to contract their requested number of projected hours needed on a monthly basis. Below you will find a chart to use as a budget guide.

### Instructions and Policies for Schedules:

1. Fill in the schedule for each week.
2. 20 hours or less per week, calculate the weekly rate based on \$10 per hour.
3. 21 hours or more use the Flat Rate Care Chart to calculate the weekly rate.
4. ANY hours used in ANY week beyond your pre-paid hours will result in a supplemental billing at a rate of \$10 per hour.
5. ANY time scheduled that is not used will be forfeit.
6. No refunds will be given for time reserved but not used, unless the time is not available to clients due to just cause.

### Policies for Breakfast, Lunch, and Snack: Please bring an appropriate amount of each for your child\*

PLEASE PACK EACH MEAL THAT YOUR CHILD IS IN ATTENDANCE AT CREEKSIDE

Meals will be served at the following times:

\*Breakfast 7:30 AM\*

Snack 10:00 am

Lunch 11:45 AM

Snack 3:30 PM

\*Please let the teacher know if your child needs to eat their breakfast.

\*\*We are an allergy aware center. \*\*However, as in any public setting, there is the chance a child may be exposed to and/or ingest a known or unknown allergen.

## CSK HOURS 6:45 am-5:45 pm

Fill in Schedule for Each Week (Example: 8:30-3:30)..... Then Total the Hours

(Canon kids exclude Canon times)

Canon AM Class 8:30-11:30

Canon PM Class 12:30-3:30

Week	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	Total Hrs.	Tuition Cost Per Week
Week 1 (11/1-5)		Election Day			*NO CANON*		
Week 2 (11/8-12) Daylight Savings				Veterans Day	*NO CANON*		
Week 3 (11/15-19)					*NO CANON*		
Week 4 (11/22-26) Thanksgiving Break	*NO CANON NO D12*	*NO CANON NO D12*	*NO CANON NO D12*	Thanksgiving Day			
Week 5 (11/29-12/3)					*NO CANON*		
						Total	

\*\*\*CSK may close if little to no need on holidays\*\*\*

\*Denotes D12 preschool or district functions, Creekside does not participate in these functions and only provides this information as a courtesy to D12 parents\*

### Flat Rate Care

Please <b>CIRCLE</b> the option that best fits your needs
<b>In full</b> due no later than the 1 <sup>st</sup> Friday of the month
<b>11/5</b>
<b>Bi-weekly</b> due before the first day of the 2 (or 3) week period**
<b>11/1</b>
<b>11/15 11/29</b>
<b>Weekly</b> due the Sunday before each school week**
<b>11/1 11/8</b>
<b>11/15 11/22 11/29</b>

Hours Per Week	Weekly Rate
21 – 25	\$220.50
26 – 30	\$231
31 – 35	\$241.50
36 – 40	\$252
41 – 45	\$262.50
46 – 50	\$273
\$10 per hour for each additional hour above 50 hours or under 20 hours	

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Payments that are not made on the due date will incur a late fee of \$20 per period or \$5 per week, whichever is greater.