



Child: _____ Canon Teacher: _____ AM/PM

JANUARY SCHEDULE (1/2-2/3/2023)

DUE BEFORE: Friday, December 23rd 2022

E-Mail: Nica@creeksidekids.org

Monthly Hours, Reservation, & Payment

At Creekside Kids, Inc. we allow parents/guardians to contract their requested number of projected hours needed on a monthly basis. Below you will find a chart to use as a budget guide.

Instructions and Policies for Schedules:

- 1) Fill in the schedule for each week. In **15 minute increments**.
- 2) 20 hours or less per week, calculate the weekly rate based on **\$11 per hour**.
- 3) 21 hours or more use the Flat Rate Care Chart to calculate the weekly rate.
- 4) ANY hours used in ANY week beyond your pre-paid hours will result in a supplemental billing at a rate of \$11 per hour.
- 5) ANY time scheduled that is not used will be forfeit. Changes may be made, however, under a week's notice will not be credited.
- 6) No refunds will be given for time reserved but not used, unless the time is not available to clients due to just cause.

PLEASE PACK EACH MEAL THAT YOUR CHILD IS IN ATTENDANCE AT CREEKSIDE

Policies for Breakfast, Lunch, and Snack: Please bring an appropriate amount of each for your child*

Meals will be served at the following times:

***Breakfast 7:30 AM** **Please let the teacher know if your child needs to eat breakfast. **Snack 10:00 am** **Lunch 11:45 PM** **Snack 3:30 PM**

**We are an allergy aware center. **However, as in any public setting, there is the chance a child may be exposed to and/or ingest a known or unknown allergen.

CSK HOURS Monday through Friday 6:45 am-5:45 pm

Fill in Schedule for Each Week (Example: 8:30-3:30) Then Total the Hours

Week	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	Total Hrs.	Tuition Cost Per Week
Week 1 (1-2-6) HOURS 7am-5PM	CLOSED	*NO CANON*NO D12* ***	*NO CANON*NO D12* ***	*NO CANON*NO D12* ***	*NO CANON*NO D12* ***		
Week 2 (1/9-13)					*NO CANON*		
Week 3 (1/16-20)	*NO CANON*NOD12* MLK Day				*NO CANON*		
Week 4 (1/23-27)					*NO CANON*		
Week 4 (1/30-2/3)					*NO CANON*		
CSK may close if little to no need on holidays or breaks *Denotes D12 preschool or district functions, Creekside does not participate in these functions							

Hours Per Week	Weekly Rate
Under 20 hours/ week	\$11/hour
21 – 25	\$242.50
26 – 30	\$253.50
31 – 35	\$264.50
36 – 40	\$275
Above 40 hours	\$275+\$11/hour over

Flat Rate Care Chart

Please CIRCLE the option that best fits your needs	
In full due no later than the 1 st Friday of the month	
1/6	
Bi-weekly before the first day of the 2 week period**	
1/1	1/15
1/29	
Weekly due the Sunday before each school week**	
1/1	1/8 1/15
1/22 1/29	

Parent Signature: _____ Date: _____

**Payments that are not made on the due date will incur a late fee of \$20 per period or \$5 per week, whichever is greater.