



Child: _____ Canon Teacher _____ AM/PM _____

SEPTEMBER SCHEDULE (9/2-10/4/2024)

DUE BEFORE: FRIDAY, AUGUST 23rd, 2024

E-Mail: Nica@creeksidekids.org

PLEASE READ CAREFULLY!!!! Monthly Hours, Reservation, & Payment

At Creekside Kids, Inc. we allow parents/guardians to contract their requested number of projected hours needed on a monthly basis. Below you will find a chart to use as a budget guide.

Instructions and Policies for Schedules:

- 1) Fill in the schedule for each week. In **15 minute increments**.
- 2) 20 hours or less per week, calculate the weekly rate based on \$12.75 per hour.
- 3) 21 hours or more use the Flat Rate Care Chart to calculate the weekly rate.
- 4) ANY hours used in ANY week beyond your pre-paid hours will result in a supplemental billing at a rate of \$12.75 per hour.
- 5) ANY time scheduled that is not used will be forfeited. Changes may be made but under a week's notice will not be credited.
- 6) No refunds will be given for time reserved but not used unless the time is not available to clients due to just cause.

PLEASE PACK EACH MEAL THAT YOUR CHILD IS IN ATTENDANCE

Please check the parent handbook for portions and components

Meals will be served at the following times:

Breakfast 7:30 AM **Please let the teacher know if your child needs to eat breakfast. **Snack 10:00 am** **Lunch 11:45 AM** **Snack 3:30 PM**

****We are an allergy aware center. **However, as in any public setting, there is the chance a child may be exposed to and/or ingest a known or unknown allergen. If no snack is sent or not enough components for lunch or snack there will be a \$1 charge for each snack or component given!**

CSK HOURS Monday through Friday 6:45 am-5:45 pm

Fill in Schedule for Each Week (Example: 8:30-3:30) Then Total the Hours

(Canon kids exclude Canon times) **Canon AM Class 8:30-11:30** **Please no drop offs between 11:15am-1pm** **Canon PM Class 12:45-3:45**

Week	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	Total Hrs.	Tuition Cost Per Week
Week 1 9/2-6	****LABOR DAY**	*NO D12*			*NO CANON*		
Week 2 9/9-13					*NO CANON*		
Week 3 9/16-20		PICTURE DAY	PICTURE DAY	PICTURE DAY	*NO CANON*		
Week 4 9/23-27					*NO CANON*		
Week 5 9/30-10/4					*NO CANON*		

******CSK may close if little to no need on holidays or breaks******

Denotes D12 preschool or district functions, Creekside does not participate in these functions

Hours Per Week	Weekly Rate
1-20 hours/ week	\$12.75/hour
21-25 hours	\$270/week
26-30 hours	\$285/week
31-35 hours	\$300/week
36-40 hours	\$315/week
41-45 hours	\$320+\$5/hour 41and over/week

If selected dates do not work, write in your specified date (payment needs to be before the week starts)

If no payment date is chosen, payment will default to the monthly option date.

If the pay date is bi-weekly or weekly, the bill will show for the last date of the chosen cycle (IE Weekly will show 9/29) at that point any bill not paid will incur the appropriate late fees.

Please CIRCLE the option that best fits your needs
In full due no later than the 1st Friday of the month
9/6
Bi-weekly before the first day of the 2-week period**
9/1 9/15 9/29
Weekly due the Sunday before each school week**
9/1 9/8 9/15
9/22 9/29

Parent Signature: _____ Date: _____

**Payments that are not made on the due date will incur a late fee of \$20 per period or \$5 per week, whichever is greater.