



Child: _____ Canon Teacher _____ AM/PM _____

DECEMBER SCHEDULE (12/2/24-1/3/2024)

DUE BEFORE: FRIDAY, NOVEMBER 22nd, 2024

E-Mail: Nica@creeksidekids.org

PLEASE READ CAREFULLY!!!!

Monthly Hours, Reservation, & Payment

At Creekside Kids, Inc. we allow parents/guardians to contract their requested number of projected hours needed monthly.
Below you will find a chart to use as a budget guide.

Instructions and Policies for Schedules:

1. Fill in the schedule for each week. In **15 minute increments**.
2. The hours are for the week. 20 hours and less is **\$12.75/hour**. 21 hours and up, use the Chart to calculate the weekly rate.
3. Hours used in any week beyond your pre-paid hours will result in a supplemental billing at a rate of \$12.75 per hour.
4. Any time scheduled but not used will be forfeited. Changes may be made but under a week's notice will not be credited.

PLEASE PACK EACH MEAL THAT YOUR CHILD IS IN ATTENDANCE

Please check the parent handbook for portions and components

*Breakfast 7:30 AM*Please let the teacher know if your child needs to eat breakfast. Snack 10:00 am Lunch 11:45 AM Snack After rest 245-330

**We are an allergy aware center. **However, as in any public setting, there is the chance a child may be exposed to and/or ingest a known or unknown allergen.
If no snack is sent or not enough components for lunch or snack there will be a \$1 charge for each snack or component given!

CSK HOURS Monday through Friday 6:45 am-5:45 pm

Fill in Schedule for Each Week (Example: 8:30-3:30) Then Total the Hours

(Canon kids exclude Canon times) Canon AM Class 8:30-11:30 Please no drop offs between 11:15 am-1pm Canon PM Class 12:45-3:45

Week	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	Total Hrs.	Tuition Cost Per Week
Week 1 12/2-6					*NO CANON*		
Week 2 12/9-13					*NO CANON*		
Week 3 12/16-20					*NO CANON/D12*		
Week 4 12/23-27 Winter break D12	***	CLOSED Christmas Eve	CLOSED Christmas	***	***		
Week 5 12/30-1/3 Winter Break D12	***	*** CLOSE AT 430	CLOSED New Years Day	***	***		

CSK may close or adjust open hours based on the needs of our families LOW CAP= Limited space...

Denotes D12 preschool or district functions, Creekside does not participate in these functions functions*

Hours Per Week	Weekly Rate
1-20 hours/week	\$12.75/hour
21-25 hours	\$270/week
26-30 hours	\$285/week
31-35 hours	\$300/week
36-40 hours	\$315/week
41-45 hours	\$320+\$5/hour 41 and over/week

If selected dates do not work, write in your specified date

(payment needs to be before the week starts)

If no payment date is chosen, payment will default to the monthly option date.

If the pay date is bi-weekly or weekly, the bill will show for the first date of the chosen cycle (IE Weekly will show 10/6) at that point any bill not paid on the chosen dates will incur the appropriate late fees. Set an alarm or reminder in your phone 😊

Please <u>CIRCLE</u> the option that best fits your needs
In full due no later than the 1 st Friday of the month
12/6
Bi-weekly before the first day of the 2-week period**
12/1 12/15 12/29
Weekly due the Sunday before each school week**
12/1 12/8 12/15
12/22 12/29

Parent Signature: _____ Date: _____

**Payments that are not made on the due date will incur a late fee of \$20 per period or \$5 per week, whichever is greater.